

LEGISLATIVE FACT SHEET

DATE: 11/09/18

BT or RC No: BT19-033
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services Department
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation Keith Meyerl

Provide Name: Keith Meyerl

Contact Number: 255-7936

Email Address: kmeyerl@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

<p>Background</p> <p>Per Section 111.120 of the City's Ordinance Code, the Metropolitan Park Maintenance and Improvements Fund is a permanent trust fund for all revenues received by the City in connection with admissions fees for special events, rentals, dock slip rentals, equipment and service charges or other funds from activities and events conducted or authorized by the City in Metropolitan Park. All expenditures made from the fund shall be for maintenance and improvements to Metropolitan Park and its various facilities.</p> <p>Scope of Work</p> <p>The transfer request will provide funds for annual utilities cost, repairs and maintenance and supplies for various items, to include repairs to docks and fencing, sidewalk and concrete repairs throughout the park, replacement of ten picnic benches, supplies for repairs and maintenance and annual landscape mulch replacement.</p> <p>The dock repairs will include repairs to the pedestals, plumbing and electrical repairs. The fencing repairs will include repairs to the ornamental fencing along Docks A, B, C, and D. Additional repairs to the sidewalks and concrete throughout the park.</p> <p>Recommended Action</p> <p>The Parks, Recreation and Community Services Department (PRCS) respectfully requests approval to transfer funds from the collected revenue to the expense subobjects within the PRPM1D4 Metropolitan Park Maintenance Fund for annual expenses.</p>
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APPROPRIATION: Total Amount Appropriated \$112,745.00 as follows:
 List the source **name** and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: Metropolitan Park Maintenance (SF 1D4) - Dockage and Rental of City Facilities	Amount: \$112,745.00
	To: Metropolitan Park Maintenance (SF 1D4) - Operating Expenses	Amount: \$112,745.00
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

This is an appropriation of existing funds within the Metropolitan Park Maintenance subfund (1D4). No other City of Jacksonville funding sources are obligated as part of this legislation.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

	Yes	No
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?

Note: If yes, note must include explanation of all-year subfund carryover language.

Subfund 1D4 is an all years subfund.

CIP Amendment?
 Contract / Agreement Approval?

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Related RC/BT?
 Waiver of Code?

Attachment: If yes, attach appropriate RC/BT form(s).

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS: **Yes** **No**
 Continuation of Grant?

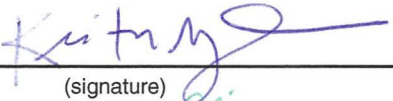
Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?

Attachment: If yes, attach appropriate form(s).

Reporting Requirements?

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

Division Chief: Keith Meyerl 
(signature)

Date: 11/9/2018

Prepared By: Renee Harriman 
(signature)

Date: 11/9/2018

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services
(Name, Job Title, Department)
Phone: 255-7903 E-mail: Djoseph@coj.net

From: Keith Meyerl, Chief, Recreation & Community Programming, Parks, Recreation and Community Svcs
Initiating Department Representative (Name, Job Title, Department)
Phone: 255-7936 E-mail: Kmeyerl@coj.net

Primary Contact: Keith Meyerl, Chief, Recreation & Community Programming, Parks, Recreation and Community Svcs
(Name, Job Title, Department)
Phone: 255-7936 E-mail: Kmeyerl@coj.net

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: jelsbury@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480
Phone: 904-630-4647 E-mail: psidman@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: jelsbury@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No
Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED